

Overview and Scrutiny Board 5th April 2012

Work Programme and Scrutiny Review Progress Report

Recommendations

- 1) That the Overview and Scrutiny Board consider the Work Programme and agrees any additions or amendments that are considered appropriate.
- 2) That the Overview and Scrutiny Board consider a progress update, with regard to any ongoing scrutiny reviews, and agrees any recommendations as considered appropriate.

1.0 Work Programme

- 1.1 An updated draft Work Programme is attached at Appendix A for consideration. Members have the opportunity to review the Work Programme and make any suggestions for additions or amendments.

2.0 Scrutiny Reviews – Progress Report 2011/12

- 2.1 Progress of the Task and Finish Groups that have been commissioned by the Overview and Scrutiny Board during 2011/12 is attached at Appendix B. The Task and Finish Groups that are currently live are, as follows:
 - Paediatric and Maternity Services
 - Post-16 Transport
 - Older Adult Mental Health Services
 - Street Lighting Energy Saving Plan
 - Safeguarding Improvement Plan
 - Quality Accounts

3.0 Forward Plan

- 3.1 Members are reminded of the Cabinet and Portfolio Holder Decisions appertaining to the remit of the Overview and Scrutiny Board, as outlined at Agenda Item 3.

4.0 Briefing Notes

- 4.1 There have not been any Briefing Notes circulated since the last meeting of the Board.

5.0 Dates of Future Meetings

4.1 Future meetings of the Overview and Scrutiny Board have been scheduled for 2.00 p.m. on the following dates:

- 30th May 2012
- 25th July 2012

	Name	Contact details
Report Author	Georgina Atkinson	georginaatkinson@warwickshire.gov.uk
Head of Service	Greta Needham	gretaneedham@warwickshire.gov.uk
Strategic Director	David Carter	davidcarter@warwickshire.gov.uk
Portfolio Holder	Councillor Hayfield Councillor Heatley Councillor Wright	cllrhayfield@warwickshire.gov.uk cllrheatley@warwickshire.gov.uk cllrwright@warwickshire.gov.uk

Overview and Scrutiny Board Work Programme 2011/12

Please note that as agreed by the Overview and Scrutiny Board (25th January 2012) - at the discretion of the Chair, and on a case-by-case basis, the Full Business Cases following the completion of the service reviews within the remit of the Board, will be presented to the Board prior to consideration by Cabinet. This may require a special meeting of the Board to convene to consider the Final Business Case to avoid delay in the process.

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
5 th April 2012	Questions to the Portfolio Holders	Forward Plan report		√							
	Transformation Programme	To scrutinise the delivery of the Programme, including timescales and proposals. (Phil Evans)	√		√	√					
	ICT Strategy	Pre-decision scrutiny of the ICT Strategy (Tonino Ciuffini)			√	√					
30 th May 2012	Questions to the Portfolio Holders	Forward Plan report		√							
	Social Media Board	Report to include: <ul style="list-style-type: none"> • what is the Social Media Board; • Rationale and remit; • Level of member involvement; • Long-term proposals (Anne Goodey / Kushal Birla) 			√	√					

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	Police and Crime Panels	Report to include: <ul style="list-style-type: none"> • Composition and role • Member involvement • Link with CSP scrutiny (Jane Pollard) 		√	√	√					
	Health and Social Care Bill	Report to include: <ul style="list-style-type: none"> • overview of the Health and Well-Being Board • role of the HWBB in the Joint Strategic Needs Assessment • how each OSC can feed into the health agenda. (John Linnane) 		√	√	√					
	Transformation Programme	To scrutinise the delivery of the Programme, including timescales and proposals. (Phil Evans)	√		√	√					
	Growing Places Fund	Report to include an overview of applications. Further details yet to be identified. Louise Wall.				√					

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	Performance Management (Phil Evans)	Report to outline: <ul style="list-style-type: none"> • feedback from the OSCs • key proposals for improvements to performance management • proposals regarding complaints reporting (Phil Evans / Karen Smith) 	√	√							
	Roll out of iPads	Report to include: <ul style="list-style-type: none"> • when members and officers will be receiving the new kit • what advantages can be expected compared with the existing tablets • what are the costs • possible samples to pass along (Tonino Ciuffini) 			√	√					
25 th July 2012	Questions to the Portfolio Holders			√							
	Property Rationalisation Programme (Steve Smith)	To receive an update on the Programme, including information on Local Centres.			√						
	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					

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	Scrutiny Action Plans (if required)	Update on the implementation of recommendations arising from the two Task and Finish Groups. (Georgina Atkinson)		√							
3 rd October 2012	Questions to the Portfolio Holders			√							
	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					
	Scrutiny Recommendations Spreadsheet	Twice yearly update on overall progress of scrutiny recommendations, arising from previously completed TFGs (Georgina Atkinson)		√							
12 th December 2012	Questions to the Portfolio Holders			√							
	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					
	Big Society Fund (Nick Gower-Johnson)	To enable the Board to scrutinise the impact of the Fund, the performance of the community groups and the effectiveness of the services.	√						√		√

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Dates to be fixed	Sub-Regional Programme of Collaboration (Monica Fogarty)										
	Performance Management (Phil Evans)	To consider proposals regarding methods to improve performance monitoring by the Boards and the Scrutiny Committees.	√								
	Integrated Finance and Performance Report (Quarterly) Q3 presented 25 th Jan 2012	To consider the quarterly report and submit recommendations to Cabinet. (Elizabeth Abbott)	√	√		√					

Briefing Notes

SUBJECT OF BRIEFING NOTE	OBJECTIVE OF BRIEFING NOTE	COMMENT / FURTHER INFORMATION
Consumer Direct	To update O&S Board Members on changes to Consumer Direct.	Requested from Mark Ryder on 10 th November 2011
School Transport – Vacant Seats Policy	To update the Board on changes to the Vacant Seats Policy	Requested from Mark Gore on 16 th November 2011

**Overview and Scrutiny Board
Work Programme 2011/12**

Yammer – the Council's internal employee network	To include an overview of the network, the usage by employees, the benefits of the network and user monitoring.	Requested by Cllr Naylor, 25 th January 2012 (Tonino Ciuffini to action)
Complaints Review	Outcome of the review and improvement proposals.	Requested by Cllr Roodhouse, 25 th January 2012 (David Carter to action), circulated 20 th February 2012

**Progress on Task and Finish Groups
2011/12**

Topic	Reports to Parent Committees	Status	Comments
<p>Paediatric and Maternity Services Cllr Peter Balaam (Chair), Cllr Martyn Ashford, Cllr Carolyn Robbins, Cllr Barry Longden, Cllr Sonja Wilson, Cllr Jim Foster, Lesley Hill (LINK)</p>	<p>This is expected to report to Adult Social Care & Health OSC in February 2012</p>	<p>Live</p>	<p>The group is meeting on 4th April (TBC) to scrutinise the revised Business Case and draft Consultation Document, which are due to be made available from the Arden Cluster on 28th March. The Group's findings will be taken to the Adult Social Care and Health OSC on 11th April, when the Arden Cluster will be seeking the Committee's approval to go ahead with the consultation. Members may wish to endorse the consultation as is, endorse it subject to amendments or reach some other conclusion. When the consultation is underway, the group will monitor progress and participation at 30- and 60-day intervals, and then draft a formal response to be taken to the Committee for approval towards the end of the consultation period.</p>
<p>Older Adult Mental Health Services Cllr Jerry Roodhouse (Chair), Cllr Peter Fowler, Cllr Sid Tooth</p>	<p>Adult Social Care and Health OSC – 15 February 2012</p>	<p>Live</p>	<p>On 10th March 2011 the Overview and Scrutiny Board commissioned a Task and Finish Group to scrutinise a Coventry and Warwickshire Partnership Trust consultation regarding proposed changes to Older Adults Mental Health Services in Warwickshire. The consultation was due to start in April 2011 but suffered a number of delays and as of 1st March 2012 still hasn't started.</p> <p>A report went to the February meeting of the Adult Social Care and Health OSC asking how to proceed. Members agreed that due to the importance of the issue, the Task and Finish Group should continue. A letter was sent from Councillors Les Caborn and Jerry Roodhouse to Stephen Jones, Chief Executive of the Arden Cluster, to highlight the problems experienced so far and ask him when the consultation will be starting. The Older Adults Mental Health Task and Finish Group is still awaiting word from the Arden Cluster and the Coventry and Warwickshire Partnership Trust on when the Dementia consultation process will resume.</p>

**Progress on Task and Finish Groups
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<p>Post 16 Transport Cllr Peter Balaam (Chair), Cllr Martyn Ashford, Cllr Richard Chattaway, Cllr Tim Naylor, Cllr Clive Rickhards, Cllr Chris Saint</p>	To be confirmed	Live	The first meeting of the Review Group has been arranged for 3 rd April. The Chair has met with officers and was invited to talk to Heads of Post-16 Education about the review, to raise awareness and to begin to understand the issues that they have experienced. The Group will be receiving a comprehensive briefing report at their first meeting which will update Members on the change in policy. It is hoped that the scope of the review will be refreshed at the first meeting.
<p>Street Lighting Energy Saving Plan Cllr Jim Foster (Chair), Cllr Martyn Ashford, Cllr Richard Chattaway, Cllr Jose Compton, Cllr David Johnston, Cllr Barry Longden, Cllr Carolyn Robbins, Cllr Martin Shaw, Cllr Ray Sweet</p>	To be confirmed	Live	Councillor Jim Foster was elected as Chair of the Group. A draft work-programme has been set. Members have had presentations on the proposals and the technology that will enable part-night lighting. Members are now focused on the public consultation and engagement process that will be begin at the June round of Community Forums. The Task and Finish Group will be reporting its findings and recommendations to the Communities Overview and Scrutiny Committee on 19 th September 2012.
<p>Safeguarding Improvement Plan Cllr Peter Balaam, Cllr Robert Hicks, Cllr Carolyn Robbins, Cllr Kate Rolfe, Cllr June Tandy, Cllr Sid Tooth</p>	To be confirmed	Live	The initial scoping meeting is scheduled for 5 th April, at which members will agree their approach and the next steps. The topic may be suited to a phased approach, as officers have indicated that a number of changes have already been implemented and more will be launched after the Summer break. Therefore, it may be appropriate for the group to report to the Children and Young People OSC in June on the initial block of improvements, followed by another report later in the year on the next block.

**Progress on Task and Finish Groups
2011/12**

Topic	Reports to Parent Committees	Status	Comments
Quality Accounts Cllr Martyn Ashford, Cllr Penny Bould, Cllr Angela Warner and Cllr Claire Watson	To be confirmed	Live	The Adult Social Care and Health Overview and Scrutiny Committee has agreed a different approach for the 2011/12 Quality Accounts. In light of reports received through the year from George Eliot Hospital and Coventry and Warwickshire Partnership Trust, the ASC&H O&S will hold a formal meeting, with Warwickshire LINK representatives, to consider their draft Quality Accounts. A Task and Finish Group has been set up to meet informally with the other Trusts to agree their draft Quality Accounts.
Communication with the public and financial accountability Cllr Tim Naylor (Chair), Cllr Carol Fox, Cllr Julie Jackson, Cllr Clive Rickhards, Cllr Angela Warner	Overview & Scrutiny Board 20 th July 2011	Completed	Phase 1 recommendations agreed by Cabinet 27.1.2011. Recommendations from Phase 2 agreed by OSB at meeting on 20.07.2011 and were reported to Cabinet on 08.09.2011. Revised recommendations agreed 14 th September 2011.
Quality Accounts Cllr Dave Shilton (Chair), Cllr Peter Balaam, Cllr Jeff Clarke, Cllr Jim Foster, Cllr Sid Tooth, Cllr Angela Warner	Adult Social Care and Health OSC 7 th June 2011	Completed	Single Issue meeting held on 07.06.2011. The Committee's commentary on the Quality Accounts were circulated to providers following the meeting
Paediatric Cardiac Surgery Services in England Cllr Martyn Ashford, Cllr Peter Barnes, Cllr Sarah Boad, Cllr Richard Chattaway	This was agreed "virtually" by the Adult Social Care and Health OSC	Completed	The response was sent to the Department of Health before the deadline of 5 October 2011